1. Procedures for living in Japan

(2) Resident registration

Foreign nationals who will stay in Japan for 3 months or longer are required to register as residents at the

municipal office where your residence is located.

1 Residence certificates

A person who moves to Izumisano city from a foreign country must submit a moving-in notification to the

Citizens' Affairs Division of Izumisano city hall within 14 days of establishing a place of residence.

<What to bring>

Passport

Residence Card (if issued upon entry)

A residence certificate will be created when the moving-in notification is filed.

A residence certificate contains information such as your name, date of birth, gender, address, name of

the head of household, nationality/region, residence status, period of stay, etc.

If you move to a new residence, you are required to change your address on your residence certificate.

If you need a copy of your residence certificate, please ask the Citizens' Affairs Division of Izumisano city

hall to issue you "a residence certificate copy" or "a certificate of items stated in resident register."

<What to bring>

Your personal ID

★Where to make enquiries and follow procedures:

Citizens' Affairs Division

TEL: 072-463-1212 (extension: 2111 to 2118)

☆Useful website:

Ministry of Internal Affairs and Communications, "Basic Resident Registration System for Foreign

Residents"

http://www.soumu.go.jp/main_sosiki/jichi_gyousei/c-gyousei/zairyu/english/index.html

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2 My Number

When a residence certificate is created for the first time in Japan, a notification card will be delivered by simplified registered mail to the address on the certificate in a few weeks with "DO NOT FORWARD" written on the envelope.

A My Number is a 12-digit personal identification number provided to all people who have residence certificates and it is used for various government procedures.

A "My Number Card" (Individual Number Card) is issued to those who request it.

The My Number Card is an IC card and a photo ID. It can be used as an official ID.

It is issued free of charge the first time but there is a fee to have it re-issued.

Notification card



My Number Card (Individual Number Card)



☆ Useful website:

Ministry of Internal Affairs and Communications, "Individual Number Card" https://www.kojinbango-card.go.jp/en/